



JOB ANNOUNCEMENT

Release Date: July 29, 2013

Position: Director, Law School Engagement & Advocacy

About Equal Justice Works:

For more than 25 years, Equal Justice Works has collaborated with the nation's leading law schools, law firms, corporate law departments, and nonprofit organizations to instill public service values among law students, to address the burden of educational debt, and to create employment opportunities for public interest lawyers by offering the largest postgraduate legal fellowship program in the country – developing innovative projects to address unmet needs and finding nonprofit organizations to host them. Every year, hundreds of law students and new lawyers apply to Equal Justice Works for these opportunities. To date, Equal Justice Works has helped launch the careers of more than 1,100 lawyers. For more information visit: www.equaljusticeworks.org

About the Opportunity:

Recognizing the vital role law schools and law students play in the public interest law movement and the challenges they will confront, the Law School Engagement & Advocacy unit focuses on:

- Creating compelling public interest programs for students that instill public service values; and
- Breaking down the educational debt barriers that prevent many graduates from going into public interest work after graduation.

Working with administrators, faculty and students at 198 member law schools, this unit works to:

- Increase awareness of Equal Justice Works programs;
- Advocate for law schools to adopt programs and practices that support students' pursuit of public service; and
- Expose all students to the rewards of public service.

The Director also will launch a new Student Engagement Initiative to more directly connect with thousands of law students and law student leaders who want to devote themselves to public service opportunities and careers.

Also within this unit is our Educational Debt Relief program, which advocates for law school loan repayment assistance programs (LRAPs), and provides expertise on managing student debt to law students, law schools and public interest lawyers.

In addition, the unit runs the largest annual national legal Conference and Career Fair with more than 1,200 students and 120 employers attending.

This is an ideal opportunity for a dynamic and creative leader with management experience, an understanding of how to organize effectively in the law school environment, a passion for transforming and improving legal education and diplomatically advocating for change, the vision to create programs that will inspire law students, the

skills to build on our advocacy program for debt relief, and the storytelling and fundraising skills to identify funders for this effort.

The Director is a member of the Equal Justice Works management team and oversees the unit's four-person staff, works with other units within the organization, and creates and manages annual work plans and budgets. The Director reports to a Chief Operating Officer who in turn reports to the Executive Director. The Director interacts with law schools and works closely with the National Advisory Committee which consists of students and law school professors.

Responsibilities: Key competencies include: Organizing, program design and management, planning and evaluation, external relations, personnel management, and collaboration.

The qualified applicant must be able to demonstrate his/her ability to:

- Articulate the importance of the public interest law movement, the need to develop a pipeline of inspired and committed lawyers, and an understanding of the challenges confronted by lawyers who choose public interest.
- Identify and prioritize strategies and tactics to further integrate public interest programs and experiences into legal education.
- Develop and strengthen relationships with law students and law schools, and capture the law student audience.
- Make compelling presentations at law schools, conferences and other events.
- Provide inspiring and fresh leadership and management support around law student and law school outreach, law school membership services, the Conference and Career Fair, and educational debt relief.
- Oversee the development and implementation of annual work plans and budgets, including integration into organization-wide plans.
- Set annual performance goals, create and implement measurement tools, and conduct periodic and reportable assessments of measurable progress.
- Hire, train, supervise and evaluate staff.
- Collaborate with management team and other units to (i) publicize work in media and among key constituencies; (ii) secure funds through the annual membership dues campaign, foundations and other sources; and (iii) identify other opportunities.

- Qualifications:**
- JD degree, preferred; Bachelor's degree and seven (7) years of relevant work experience or Master's degree and five (5) years of relevant work experience required.
 - Strong understanding of social justice issues and nonprofit organizations.
 - Experience working with or in law schools on pro bono, public interest or clinical education programs.
 - Excellent personnel and project management skills.
 - Excellent oral and written communications skills.
 - Experience forming strategic partnerships and building consensus with affinity groups.
 - History of being self-motivated and entrepreneurial.
 - Foundation fundraising experience a plus.
 - Strong interpersonal and collaborative skills.
 - Willingness to travel.

Salary and Benefits:

The salary is commensurate with experience. Benefits include participation in our standard health insurance policy, dental insurance, flexible spending account plans, life and accidental death and disability insurance policies, 20 paid vacation days during the first year of employment, 10 days sick leave and two days of personal leave, eligibility to participate in 403(b) retirement plan, and transportation fringe benefit program, as well as ability to apply for participation in loan repayment assistance plan, which currently provides up to \$200 per month to offset educational debt payments.

To Apply:

Qualified applicants are invited to send a concise cover letter, responding to the qualifications, including salary requirement, and a resume to Faye Levin at flevin@equaljusticeworks.org with the subject line "Director, Law School Engagement & Advocacy." Applicants who do not include salary requirements will not be screened. Applications also may be mailed to Faye Levin, 1730 M Street, NW, Suite 1010, Washington, D.C. 20036.

Equal Justice Works is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, gender, age, marital status, personal appearance, sexual orientation, family responsibilities, physical or mental handicap, matriculation, or political affiliation.