

DAPA/DACA Host Organization Certification Form

As Executive Director of _____ (Host Organization), I certify that:

- We, the Host Organization, are committed to hiring an attorney and paralegal to provide high-quality, high-volume legal services to immigrants seeking relief under the Deferred Action for Parents of Americans and Lawful Permanent Residents (DAPA) and expanded Deferred Action for Childhood Arrivals (DACA) from September 2015 through August 2017 if chosen as a host organization.
- We, the Host Organization, will provide health insurance and other standard fringe benefits to the Fellow and paralegal if chosen as a host organization. The benefits that we currently provide and that we expect to provide to the Fellow and paralegal during the course of the Fellowship are set forth on the attached Exhibit A. However, we reserve the right to amend or terminate any of our benefit plans at any time in our sole discretion.
- We understand that the cost of benefits to be provided to the Fellow and paralegal is not covered by Equal Justice Works.
- The Fellow will be paid a gross salary of \$_____. This salary level is commensurate to what an attorney at the Host Organization with similar experience and/or responsibility would receive. The Host Organization agrees that it will be solely responsible to pay any portion of the Fellow's salary that exceeds \$41,000. If staff-wide salary increases are made prior to or during the Fellowship term, we will apply the same adjustment to the Fellow's salary and notify Equal Justice Works.
- The paralegal will be paid a gross salary of \$_____. This salary level is commensurate to what a paralegal at the Host Organization with similar experience and/or responsibility would receive. The Host Organization agrees that it will be solely responsible to pay any portion of the paralegal's salary that exceeds \$34,500. If staff-wide salary increases are made prior to or during the Fellowship term, we will apply the same adjustment to the paralegal's salary and notify Equal Justice Works.
- We, the Host Organization, agree to select two or three Fellow semi-finalists from a slate of candidates provided by Equal Justice Works, with the final selection to be made by an anonymous funder.
- We, the Host Organization, agree to work with Equal Justice Works to select the paralegal.
- We, the Host Organization, certify that we have reviewed the "Prospective Host Organization Information" for DAPA/DACA host organizations available on the Equal Justice Works website.
- Host Organization is a nonprofit organization that is not conducted or maintained for the purpose of making a profit.

Acknowledgement

By signing this Form, the Host Organization certifies to all of the above information. Retain a copy for your records.

Organization: _____

EXHIBIT A

Benefits summary, list of benefits to be provided to the Fellow and paralegal: